



Outer South Community Committee

Ardsley & Robin Hood, Morley, Rothwell

Meeting to be held in the Civic Hall, Leeds
Wednesday, 18th May, 2016 at 4.30 pm

Councillors:

J Dunn	Ardsley and Robin Hood;
L Mulherin	Ardsley and Robin Hood;
K Renshaw	Ardsley and Robin Hood;
R Finnigan	Morley North;
B Gettings	Morley North;
T Leadley	Morley North;
N Dawson	Morley South;
J Elliott	Morley South;
S Varley	Morley South;
K Bruce	Rothwell;
S Golton	Rothwell;
D Nagle	Rothwell;





Agenda compiled by: Andy Booth 0113 247 4325
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
South East Area Leader: Martin Dean Tel: 395 1652

*Images on cover from left to right:
Ardsley & Robin Hood - war memorial; St Michael's Church
Morley - Morley Town Hall, exterior; Morley Town Hall, interior
Rothwell – Jaw Bones; Rothwell Colliery*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration. (The special circumstances shall be specified in the minutes)	
4			DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.	
5			APOLOGIES FOR ABSENCE To receive any apologies for absence.	
6			MINUTES - 14 MARCH 2016 To confirm as a correct record, the minutes of the meeting held on 14 March 2016	1 - 8
7			OPEN FORUM In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	
8			ELECTION OF THE COMMUNITY COMMITTEE CHAIR FOR THE 2016/17 MUNICIPAL YEAR To receive and consider the attached report of the City Solicitor	9 - 14

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday, 20 June 2016 at 4.00 p.m.</p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of these proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of recordings by third parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point but the material between those points must be complete. 	

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OUTER SOUTH COMMUNITY COMMITTEE

MONDAY, 14TH MARCH, 2016

PRESENT: Councillor K Bruce in the Chair

Councillors N Dawson, J Elliott, R Finnigan,
B Gettings, S Golton, T Leadley,
L Mulherin, D Nagle, K Renshaw and
S Varley

32 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests. With regard to Agenda Item 7, Outer South Garden Maintenance Scheme, Councillors S Varley and T Leadley made it known that they were members of the Morley Elderly Action Management Committee.

33 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor J Dunn.

34 Minutes - 30 November 2015

RESOLVED – That the minutes of the meeting held on 30 November 2015 be confirmed as a correct record subject to the following amendment:

Minute 29, Summary of Key Work – to read as follows:

- Community Infrastructure Levy (CIL) – Members noted that CIL Neighbourhood Funds would be managed by Town and Parish Councils where they exist and Managed by the Community Committee in non-parished areas. Members would be contacted with further details of funds available to date. It was suggested that the Community Committee should establish a CIL Sub-group.

35 Open Forum

In accordance with the Community Committee Procedure rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Community Committee.

Rachel Vernelle, Community Capacity Coordinator of Health for All informed the committee of the Aiming High project. This would provide support to Community Groups on Health and Wellbeing issues and also assist new groups with getting started.

Minutes to be approved at the next meeting of the
Outer South Community Committee.

36 Outer South Garden Maintenance Scheme

The report of the South East Area Leader informed Members that 2015/16 was the final year of the three year garden maintenance scheme provided by Morley Elderly Action. An evaluation report had been presented at the Older Person's sub group.

Members were asked to consider options for the future provision of the garden maintenance scheme.

Jarnail Mudhar, Area Officer presented the report.

The following was discussed in relation to the garden maintenance scheme:

- It had been requested to investigate alternative schemes for comparability – this had included schemes provided elsewhere in the City including voluntary and other organisations; schemes in Kirklees and services available through the Leeds Directory.
- The garden maintenance scheme had provided services to 392 homes in the Outer South Area.
- The Community Committee was asked to consider the following options:
 - Discontinue the garden service
 - A £3,300 (10%) reduction in total funding of the scheme – this to come from overheads/staffing costs and not the subsidy to gardeners so that there should be no reduction in the number of gardens maintained. Match funding to be sought – e.g. from the Housing Advisory Panel.
 - That a competitive tendering exercise to test value for money be considered.
- The Older Person's Sub Group had recommended the option to continue the scheme as per the suggestion with a £3,300 reduction in total funding.
- With regards to the proposal to seek match funding from the Housing Advisory Panel, it was reported that an application was being processed. A third of the clients who used the scheme lived in council tenancies.

RESOLVED –

- (1) That the report be noted.
- (2) That there is to be a £3,300 (10%) reduction in the total funding of £33,000. This is to come from overheads/staffing costs and not the subsidy to the gardeners so there should be no reduction to the number of gardens that can be maintained under the scheme. Matched funding should be sought.

37 Outer South Community Committee Wellbeing Budget Report

The report of the South East Area Leader prided Members with the following:

Minutes to be approved at the next meeting of the Outer South Community Committee.

- Details of the Wellbeing Budget position.
- Details of the Revenue Wellbeing Budget projects agreed to date including projects approved by Delegated Decision Notice.
- Details of Wellbeing projects proposals for consideration and approval.
- Details of the Youth Activities Fund (YAF) projects agreed to date including projects approved by Delegated Decision Notice.
- Details of YAF projects for 2016/17.
- Details of the Small Grants Budget.
- Details of Capital Funding by Ward.
- Details of the Community Skips position
- Details of proposed Wellbeing Budget ring-fences for 2016/17 for consideration and approval.

Jarnail Mudhar, Area Officer presented the report.

Attention was drawn to remaining balances of revenue funding on a ward by ward basis. It was reported that there had been some funds returned due to the vacant Neighbourhood Improvement Officer post.

Update and amendments to report items:

- 43: Subject to approval, Members are asked to ring-fence £30,000 for the Outer South Site Based Gardeners project for 2016/17. A wellbeing summary for the project proposal is included at paragraph 16 for Members' approval.
- 44: Subject to approval, Community Committee is asked to ring-fence **£29,700** for the Outer South Garden Maintenance Scheme in 2016/17. An evaluation report for 2015/16 was presented to the Older Person's Working Group on 29th February 2016 and a report to be submitted for consideration and decision for a scheme proposal in 2016/17 at the March 2016 Community Committee for **£29,700**.

With regard project proposals outlined in the report, the following was discussed:

- Preparation of Paintings for Morley Town Hall – It was reported that this was for the loan of pictures from the Art Gallery and the costs included restoration of frames and hanging the paintings. Some concern was expressed as to whether this was the appropriate means of funding. It was suggested that the Art Gallery be approached as to whether they could cover the costs.
- Replacement CCTV Cameras for Churwell Park – it was reported that there had been a significant reduction in vandalism and anti-social since the original cameras had been installed.
- Morley Arts Festival – Members were informed that funding towards the festival also came from Land Securities, sponsorship, Morley Town

Council and ticket sales. The funding is requested in advance for the festival in 2017.

- Site Based Gardeners – it was reported that this had been reduced from by £6,000 to £30,000. The extra work funded would be divided equally between the four Outer South Wards. Members requested feedback on the work carried out and suggested it would be useful to inform of areas that needed attention.

Further discussion included the following:

- Youth Activities Fund – involvement of Young People in decision making and location of Breeze events.
- Capital Budget – Further information was requested to clarify the amount of funding that was allocated for Ward Based Initiatives.
- Members queried the ward designation for the small grant allocated to Tingley with Woodkirk in Bloom
- Members requested clarification on the YAF 2016/17 funding allocated to Library and Information Service.
- Members queried whether capital funds could be used towards CCTV provision.
- Ring fenced projects for the 2016/17 Wellbeing Budget.

RESOLVED –

- (1) That the Wellbeing Budget position be noted.
- (2) That details of Revenue Wellbeing Budget projects agreed to date including projects approved by Delegated Decision Notice be noted.
- (3) That the following Wellbeing project proposals be approved:
 - Replacement CCTV Cameras for Churwell Park - £2,784
 - St Peter's Luncheon Club Elderly People's Outing - £869.65
 - Morley Arts Festival 2017 - £10,000
 - Site-Based Gardeners for the Outer South Area - £30,000
- (4) That the project proposal for Preparation of Paintings for Morley Town Hall be deferred to allow further discussion with Leeds Art Gallery regarding costs.
- (5) That details of the Youth Activities Fund (YAF) projects agreed to date including projects approved by Delegated Decision notice be noted.
- (6) That details of YAF project proposals for 2016/17 be noted as approved.
- (7) That details of the Small Grants Budget be noted.
- (8) That details of Capital Funding by Ward be noted.
- (9) That details of the Community Skips position be noted.
- (10) That details of the proposed Wellbeing budget ring-fences for 2016/17 be noted as approved.

38 Outer South Community Committee Summary of Key Work Report

The report of the South East Area Leader brought Members' attention to a summary of key work which the Communities Team was engaged in based on

Minutes to be approved at the next meeting of the Outer South Community Committee.

priorities identified by the Community Committee that were not covered elsewhere on the Agenda.

Community Committee Champions were invited to address the meeting. The following was discussed:

Children and Families

- The next meeting of the Children and Families Sub Group would focus on school attendance and Ofsted reports.

Employment, Skills and Welfare

- It was reported that 160 people from the Outer South area had been invited to participate in the Personal Work Support Programme.
- The Point Jobs Fair.
- Money Buddies – Further to questions regarding Money Buddies it was suggested that these could be addressed through updates at Ward Based briefings. With regard to how financial gains were made through Money Buddies, these were as a result of, for example, utilities switched and debt consolidation.

Environment and Community Safety

- The Chair welcomed Chief Inspector Chris Matthews and Sergeant Richard Abbot of West Yorkshire Police to the meeting. The Community Committee was informed of the new police operating model across the City. Further to questions from Members discussion include the roles of Police Community Support Officers and the non-emergency contact number.

Health and Wellbeing

- Social Prescribing Services – these were being carried out by the South East CCG in Rothwell, Robin Hood and Lofthouse and by the West CCG in the Morley Wards, Ardsley and Tingley.
- Smoking Cessation.
- Winter Friends – there had been a smaller take up on winter warmth packs than in the previous year and there were still some available.
- The Citywide Joint Health and Wellbeing Strategy is due to be presented to the Health and Wellbeing Board in April 2016.

Adult Social Care

- Tackling social isolation – it was recognised that this was not to be just aimed at older people.
- Consideration of alternative ways of delivering winter warmth packs and identifying those who would benefit.

Community Infrastructure Levy (CIL)

It was reported that the Community Committee was due to receive £3,854 from the Community Infrastructure Levy (CIL). Members were asked to consider setting up a CIL Sub Group. Following concerns from Members regarding the establishment of such a group, it was requested that draft Terms of Reference for a CIL Sub Group be produced and brought back to the Community Committee as a substantive item.

Further issues discussed included a summary of free lets (£75,489) and the distribution/reach of the Outer South Community Committee newsletter and an update on activities from the Outer South Housing Advisory Panel, the John O'Gaunts Community Fun Day, funds available to commemorate the First World War: Somme 2016 and the role of the Community Committee in the delivery of Prevent through the Citizens and Communities Team.

RESOLVED – That the report be noted.

39 Dates, Times and Venues of Community Committee Meetings 2016/2017

The report of the City Solicitor asked Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2016/17 municipal year and to also consider whether any revisions to the current meeting and venue arrangements should be explored.

The following dates had been proposed for the 2016/17 municipal year:

- Monday, 20 June 2016 at 4.00 p.m.
- Monday, 26 September 2016 at 4.00 p.m.
- Monday, 28 November 2016 at 4.00 p.m.
- Monday, 27 February 2017 at 4.00 p.m.

It was reported that the proposed date for September 2016 coincided with the Labour Party Conference and it was suggested that an alternative date be sought.

RESOLVED –

- (1) That the proposed dates of 20 June 2016, 28 November 2016 and 27 February 2017 be agreed.
- (2) That an alternative date be sought in place of the proposed date of 26 September 2016.

40 Closing remarks

The Community Committee was informed that Tom O'Donovan, Area Improvement Manager would be retiring at the end of March. Members expressed their thanks to Tom for his contribution to work in the Outer South Area.

Minutes to be approved at the next meeting of the Outer South Community Committee.

Sally Wimsett and Lynda Bambury were introduced to the Committee as new staff that had joined the South East Communities Team.

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Report of the City Solicitor

Report to: Outer South Community Committee – Ardsley & Robin Hood, Morley North, Morley South and Rothwell

Report author: Gerard Watson, Senior Governance Officer, 0113 395 2194

Date: 18 May 2016

For decision

Election of the Community Committee Chair for the 2016/2017 Municipal Year

Purpose of report

1. The purpose of this report is to set out the arrangements for the election of Chairs for Community Committees and that in line with this process, to recommend that this Community Committee elects an eligible Member to the position of Community Committee Chair for the 2016/2017 municipal year.

Main issues

2. The Community Committee Procedure Rules state that the Chair will be elected from amongst the City Councillors eligible to serve on that Committee.
3. Each Political Group with Members elected within a Community Committee's boundary may submit a nomination from amongst the Members on the Community Committee to Chair that Committee, via the Group Whip. An Independent Member may also put forward a nomination.
4. The deadline for the submission of nominations for the position of Chair was 5.00pm on Tuesday, 17th May 2016. The Community Committee will be notified at the meeting of the nominations which have been received, prior to the election taking place.

5. The Chair will be elected by an overall majority of first votes cast by those Members eligible to do so and present at the meeting. The Member presiding at the meeting as Chair will not have a second or casting vote. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.
6. Where an overall majority of votes cannot be obtained, or it is not possible to hold or convene a quorate meeting of the Community Committee, or for any other reason a decision is not possible in advance of the Annual Council Meeting, then the appointment will be made at the Annual Council Meeting.
7. The relevant extract of the Community Committee Procedure Rules, which relates to the appointment of Chair process can be found at Appendix A.

Options

8. In terms of options, Committee Members are invited to elect a Chair from the nominees submitted, as reported to the meeting.

Corporate Considerations

Consultation and engagement

9. All Group Whips and Independent Members have been given due notice of the deadlines relating to the submission of nominations for the position of Community Committee Chairs, and have been provided with details of the process.

Legal implications, access to information and call in

10. In line with Executive and Decision Making Procedure Rule 5.1.2, the power to Call In decisions does not extend to those decisions taken by Community Committees.
11. The process summarised above regarding the election of Community Committee Chairs is in line with current Procedure Rules, as appended.

Risk Management

12. There are no risks directly arising from the submission of this report to the Community Committee, however, not electing a Chair for the 2016/17 municipal year at this meeting will mean that the matter would be resolved at the Annual Council Meeting.

Conclusion

13. The Community Committee Procedure Rules state that the Chair of each Committee will be elected from amongst the City Councillors eligible to serve on that Committee. The Committee therefore is recommended to elect a Chair at this meeting for the 2016/2017 Municipal Year, from the nominations which have been received.

Recommendations

14. Members of the Community Committee are recommended to elect a Community Committee Chair for the 2016/2017 Municipal Year, from amongst the nominations which have been received.

Background information

15. Not applicable

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Extract from Community Committee Procedure Rules

2.0 APPOINTMENT OF CHAIR

2.1 The Chair of each Community Committee will be elected, from amongst the City Councillors eligible to serve on that Committee.

2.2 Each political Group¹ with Members elected within a Community Committee area may put forward a nomination from amongst Members on the Community Committee to Chair the Community Committee. An Independent Member may also put forward a nomination.

2.3 All nominations must be notified to the Head of Governance Services by no later than 5pm the day before the meeting convened to consider the appointment of the Chair. The Head of Governance Services will give appropriate notice to whips and Independent Members of this deadline.

2.4 Community Committees will meet to agree the election of Chair for the forthcoming Municipal Year during the period that is the first working day after the nomination process closes, and the last working day before the Annual Council Meeting.

2.5 The Chair will be elected by overall majority of first votes cast by those Members eligible to do so and present at the meeting, the member presiding at the meeting will have no second or casting vote. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.

2.6 All agreed appointments will be reported to the Annual Council Meeting.

2.7 Where an overall majority of votes cannot be obtained, or it is not possible to convene, or hold, a meeting of the Community Committee, or, for any other reason a decision is not possible in advance of the Annual Council Meeting, the Annual Council Meeting will appoint the Chair.

2.8 Where it has not been possible to hold a meeting of the Community Committee and the Annual Council Meeting is required to consider more than one nomination for the position of Chair, the Chair will be elected by overall majority of votes cast by those Members of the Community Committee eligible to do so and present at the Council meeting. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.

2.9 Where an overall majority of votes cannot be obtained by votes cast by those Members of the Community Committee eligible to do so and present at the Council meeting, the vote will be widened to include all Members of Council. The nominee with the overall majority of votes cast by members of Council will be appointed as the Chair of the Community Committee.

2.10 Where it has not been possible to hold a meeting of the Community Committee and the Annual Council Meeting is required to consider an unopposed nomination for the position of Chair, the unopposed nominee will be elected by the Council.

2.11 Where Council has made an appointment of Chair of a Community Committee the decision will be reported to the relevant Community Committee.

¹ A nomination from a political group must be forwarded by a Whip

